

Making your impromptu home office function like you're at HQ



Whether your home office is a new temporary option or a longer term one, the goal is to make your WFH time as productive as possible while functioning the best for you and your company.



Good lighting
check



Laptop
check



Coffee mug
check



Wireless Keyboard
check



Wireless mouse
check



Surge protector
check

Check out these great finds



[EA223WM-BK](#)



[E233WMI-BK](#)



[EA231WU-BK](#)



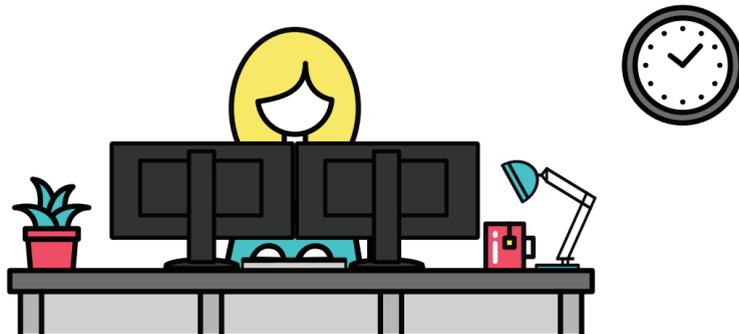
[EA245WMI-BK](#)



[EA241F-BK](#)



[EA271U-BK](#)



Tips for making a temporary home office productive:

Choose a location away from the hustle and bustle

It may seem like a great idea to set up your home office in the kitchen, but being in your home's central location may hinder your ability to concentrate. Setting up a defined office space can boost your productivity by offering you all of the tools you need, nearby. Additionally, it's easier to shut it down for the day, when you can walk away from that defined space and maintain a consistent work-life balance.

Communicate as if you're in the office

Working from home may feel isolating to people who are used to frequent in-person conversations. As part of your optimal home office invest in a quality web camera, whether that's included in your laptop or a separate peripheral, communicating visually can help you feel like part of the team. Keeping up some of the typical in-office activities such as lunches with co-workers can be done virtually and help keep you connected.

Multi-task like you normally do

Whether you frequently juggle multiple tasks at a time, or use several monitors at the office, maintain your productivity with a similar at home setup. If you have 2 large monitors at the office, downsizing to a small laptop screen at home just won't cut it and may have you frustrated. One or two desktop monitors allow you to juggle your tasks and keep your work flows similar to when you're in the office, maintaining productivity and your happiness.